

November 7, 2011

PTG Meeting

In attendance: Julie Gage, Pat Fernandes, Patti Reilly, Tina Labadini, Christine Evans, Pat Fernandes, Kristin Piper, Martha McKennitt, Polly Meyer, Lori Hick, Aimee Cupp, Sandy Potter, Kathleen Reidy

Aimee Cupp made a motion to approve October's minutes. Kristen Piper seconded the motion. Motion approved.

Principal's Report

- Unicef collection was very successful. Total numbers will be given at December's meeting
- Parent drop off and pick up seems to be working with the new policy. A poster will be put up on a sandwich board at the drop off area
- Parent Teacher Conferences 11/1 and 11/8
- MCAS information presentation for parents on Wednesday, 11/9 in the library

Enrichment Funding Update

- Discussed PTG funding for the *Empowering Writers Program* to cover expenses (lesson plans and materials)

Motion made by Lori Hick to approve spending up to \$3000. Aimee Cupp seconded the motion. Motion approved unanimously.

Treasury Report

- Current incoming revenue from annual appeal, membership dues, parent social, book fair, and family game night
- \$20,300 income last month, \$9300 spent
- 54% of budget has been raised so far and 22% of projected expenses have been used
- Teachers encouraged to submit receipts for reimbursement to use money set aside for classroom teacher funds
- State taxes (990 form) due this month
- Ms. Bethel asked for funds for t-shirts for chorus members. Discussed making this expense a line item for next year's budget. Motion made by Martha McKennitt to approve up to \$500 for t-shirts. Christine Evans seconded the motion. Motion approved.
- Book Fair netted \$2523 in profit
- Profit from game night to be determined next month

Fundraising

- Current income from annual appeal \$20,370 (appeal goal \$21,000) 34% families have participated so far
- Will send out an email reminder that tomorrow is last day to be eligible in raffle

Social Committee

- 97 people bought tickets for parent social. Many parents used Pay Pal via the Willard website.

Communications

- Renewed *doteasy* for 1 year
- Will be re-building website using WordPress

Next meeting December 5 at 12:30