
**WILLARD PTG
Board Meeting Agenda
January 11, 2010 at 12:30 PM**

In attendance: Aimee Cupp, Jennifer Waldron, Pat Fernandes, Debbie Osofsky, Liza Carey, Grace Ryan, Amy Mueller, Alex Kuchar, Polly Meyer, Christine Evans, Kim Patenaude, Sue Bumpus, Janice Shear

Minutes from the December PTG Board meeting were approved via e-mail.

Welcome (Cupp)

Talent Show (Liza Carey)

- Reviewed key dates for the talent show: Feb 9 and 10 are preview days in the auditorium and music room. Rehearsal is Thursday, Mar 18. Talent show itself is Mar 19 and at CCHS.
- Need to discuss how to handle photography/videography permission with paperless registration forms. In the past, all parents of participants had to sign a paper giving permission for child to be photographed/videotaped. With paperless registration, we need to find a clear way to make sure parents know what they are agreeing to. There has only been one concern in the past about videotaping the performance and showing it on CCTV. We have never shown the performance on CCTV before and will not in the future. Language of the registration should read that without a specific written e-mail request to the contrary, all children will be included in photos and/or videos which will be for internal and private use and only be made available to the Willard community.
- No need to raise ticket price as event is for community building. Tickets will be \$5 each as before.
- A suggestion was made to have glow bracelets or necklaces available for sale to audience.

Principal Report (Fernandes)

- Nanae update: Janice Shear will be the second faculty member along with Willard's librarian, Erica Chicco, to attend the trip at the end of this school year.
- Coats for Kids: Middle school collection drive generated good response from the Willard community, especially given the short notice.
- 5th grade Chorus will perform at Human Rights Council's MLK Jr event on Thursday, Jan. 14 at Sanborn.
- Jan 27 is the math workshop for parents held by Laurie Penney.
- Progress reports will be sent out first week in February. Jan 27 is halfway day, 90th day of school assuming no snow days between now and then. Reports from specials teachers and progress related to IEPs will also be sent

- Punch list items continue to be worked on. Lots of items were completed during the break. Computer lab (tech infused classroom) continues to be pulled together after changes had to be made in layout and furniture.
- Energy consumption of new Willard (electricity and natural gas) is one third less than that of Alcott and Thoreau which means that the energy efficiency and sustainability aspect of this building are as hoped for.
- Recycling efforts at school have been great to date. Collection points at both ends of the school have been helpful in this effort.
- Carpool spots—no one is being picky about who parks in these spots. General rule is that car should have more than one person in it.

Fundraising (Kuchar/Mueller/Reed)

- 42 ½% is the current participation rate. Total is over \$18,000. Some checks may still trickle in. Tax letters will go out next week, technically must be mailed out by Jan. 31

Communications (Evans/Waldron)

- Progress of website—mock-up of website pages were passed around for feedback. Deanna Vincent has been working on this and we will discuss it at the next Board meeting. Discussion centered around what additional content should be included and how to get parents to use the site. Links to other contact information (e.g. sports organizations, scouts, etc.) could also be included. Potential down the road for revenue generation with sponsors on the website.

President Report (Cupp)

- Spelling Bee is tentatively scheduled for Saturday, February 27. Timing will likely be similar to last year. Event, which is for 3, 4, 5th graders, could be held in the Auditorium.
- Budget/Spreadsheet
 - paid include Staff Appreciation expenses, Teacher coffee expenses, Math Masters class expenses and METCO event
 - METCO event will require an over-expenditure in the METCO budget line item until the PTG is reimbursed for the event from a grant.
 - Money was received for the school pictures, more appeal, and a dribble of money for Willard Wear
 - Still waiting for payment for some Game Night games - mostly from the district for the games the teachers bought—Paperwork has been filled out (and sent into the district) so it should be on its way.

School Lunches/Nutrition Discussion

- Folks we thought were going to come speak to us were not here.
- A committee led by Kathy Bowen did exist in the past to think about these issues.
- Discussion about nutrition of school lunches and the use of local produce may have been stimulated by Edible Boston article this past fall. We'll follow up with this and continue discussion later.

Additional Items for Discussion

- Parent at lunch is January 27. Parents must RSVP to Grace by January 25.

Next meeting: **Monday, February 8, 2010**